

DELEGATED

AGENDA NO.

REPORT TO THE STATUTORY LICENSING COMMITTEE

12 AUGUST 2025

REPORT OF ASSISTANT DIRECTOR OF REGULATED SERVICES & TRANSFORMATION

LICENSING ACT 2003 APPLICATION FOR A PREMISES LICENCE OXFORD CONVENIENCE STORE, OXFORD ROAD, STOCKTON-ON-TEES

SUMMARY

The purpose of this report is for Members to determine an application for a premises licence under the Licensing Act 2003 to which there have been representations from responsible authorities.

RECOMMENDATION

That Members determine the application.

THE APPLICATION

1. An application for a premises licence has been received from Arka Licensing Ltd on behalf of Amy Critchley. A copy of the full application and detail is attached at Appendix 1.

RESPONSIBLE AUTHORITIES

2. The Licensing Service have made a representation against the application and requested additional conditions and a reduction to the supply of alcohol hours in line with the current statement of licensing policy. A copy of the representation and supporting evidence can be found at Appendix 2 and 3.
3. The Police have made a representation against the application and requested additional conditions and a reduction to the supply of alcohol hours in line with the current statement of licensing policy. A copy of the representation can be found at Appendix 4.
4. Public Health have made a representation against the application and requested additional conditions and a reduction to the supply of alcohol hours in line with the current statement of licensing policy. A copy of the representation and supporting evidence can be found at Appendix 5 and 6.

ADDITIONAL INFORMATION

5. Correspondence with the applicant's representative during the consultation process are attached as Appendix 7.

LEGISLATION AND POLICY CONSIDERATIONS

6. Members are respectfully reminded of the need to give due consideration to Stockton Borough Councils Licensing Policy Statement and Section 182 Revised Guidance issued in December

2023 under the Licensing Act 2003 when determining this application. Copies of which can be found at: www.stockton.gov.uk/media/1962147/licensing-act-policy-010221-accessible.pdf

www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003

7. Current Council Policy States:

Policy Vision Statement

A Borough that offers a wide choice of high quality and well managed entertainment and cultural venues within a safe, orderly and attractive environment, valued by those who live and work here and by those who come to visit. A Borough where support is given to businesses and community groups to ensure that they operate responsibly and safely so that our residents live in decent neighbourhoods with a good quality of life, where the impact of alcohol related harm is minimised and visitors to the Borough can enjoy Stockton and all it has to offer. Pg. 4

Promotion of the licensing Objectives

'The Council recommends that applicants risk assess their operation against the four licensing objectives to identify potential areas of concern. An operating schedule should include information which is necessary to enable any responsible authority or other person to assess whether the steps to be taken to promote the licensing objectives are satisfactory.' Pg 9.

Licensing Hours

*Various factors will affect the appropriateness of the licensing hours. This will include, for example, premises located within predominately residential areas; premises located in an area in which concerns around the volumes of outlets have previously been raised; premises located in an area in which levels of **alcohol related harms have been previously highlighted as an issue**; and on-licence premises that are used by a significant number of young people and therefore increase exposure to the sale and consumption of alcohol, such as cinemas, soft play areas and school events.*

Shops, stores and supermarkets will in general be licensed to provide sales of alcohol for consumption off the premises at any time when the retail outlet is open for shopping but new or variation applications requesting that the sale of alcohol starts before 9.00am or finishes after 10.00pm in residential areas will generally be refused. In addition, new or variation applications for the supply of alcohol for consumption on the premises before 9.00am or after 11.30pm (12 midnight on a Friday and Saturday night) in residential areas will normally be refused.

In non-residential areas new or variation applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 3.00am will normally be refused, subject to relevant representations being received. Pg 22.

MEMBERS OPTIONS

8. Members must carry out their functions with a view to promoting the four licensing objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Members may consider the following options:

1. To refuse the application.
2. To grant all or part of the application subject to the necessary conditions to promote the four licensing objectives.

9. The applicant and responsible authorities have been invited to today's meeting should Members have further questions.

ASSOCIATED PAPERS

The following appendices are attached for information:

Appendix 1 - 7

Assistant Director

Regulated Services and Transformation Marc Stephenson

Contact Officer: Polly Edwards

Telephone No. 07584 342 513

Email Address: polly.edwards@stockton.gov.uk

Financial Implications: None

Environmental Implications: The Licensing Act 2003 requires the Licensing Authority to have regard to the Licensing Objectives. Any conditions imposed should reduce the potential for environmental harm.

Community Safety Implications: The Licensing Act 2003 requires the Licensing Authority to have regard to the Licensing Objectives. Any conditions imposed should reduce the potential for crime and disorder.

Legal Implications: Depending upon the determination of this application Schedule 5 of the Licensing Act 2003 provides the applicant, the holder of a licence and/or any person who made a relevant representation in relation to the application, with the right of appeal to the Magistrates' court.

Human Rights Implications: Members should have regard to Human Rights Act when determining this application

Background Papers: The Licensing Act, Stockton Borough Council Licensing Policy Statement and Licensing Act 2003 Section 182 Guidance

Ward(s) and Ward Councillors: Councillor Richard Eglington
Councillor Nathan Gale

* required information

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You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

1673

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

AMY LOUISE

* Family name

CRITCHLEY

* E-mail

CONTACT@ARKALICENSING.CO.UK

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

☒ Applying as a business or organisation, including as a sole trader
☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

☐ Yes ☒ No

Is the applicant's business registered outside the UK?

☐ Yes ☒ No

Note: completing the Applicant Business section is optional in this form.

Business name

OXFORD CONVENIENCE STORE

If the applicant's business is registered, use its registered name.

VAT number

- NONE

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

- ☒ An agent that is a business or organisation, including a sole trader
- ☐ A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

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PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

☒ Address ☐ OS map reference ☐ Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

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APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- ☒ An individual or individuals
- ☐ A limited company / limited liability partnership
- ☐ A partnership (other than limited liability)
- ☐ An unincorporated association
- ☐ Other (for example a statutory corporation)
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales

Confirm The Following

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

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INDIVIDUAL APPLICANT DETAILS

Applicant Name

Is the name the same as (or similar to) the details given in section one?

- ☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

AMY LOUISE

Family name

CRITCHLEY

Is the applicant 18 years of age or older?

- ☒ Yes ☐ No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name	<input type="text" value="18"/>
Street	<input type="text" value="ST PAULS ROAD"/>
District	<input type="text"/>
City or town	<input type="text" value="THORNABY"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="TS17 6LH"/>
Country	<input type="text" value="United Kingdom"/>

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="CONTACT@ARKALICENSING.CO.UK"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<div><div><input type="text" value="19"/> / <input type="text" value="10"/> / <input type="text" value="1987"/></div><div>ddmmyyyy</div></div>
* Nationality	<input type="text" value="BRITISH"/>
Right to work share code	<input type="text"/>

Documents that demonstrate entitlement to work in the UK
Right to work share code if not submitting scanned documents

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start?	<div><div><input type="text" value="01"/> / <input type="text" value="08"/> / <input type="text" value="2025"/></div><div>ddmmyyyy</div></div>
If you wish the licence to be valid only for a limited period, when do you want it to end	<div><div><input type="text"/> / <input type="text"/> / <input type="text"/></div><div>ddmmyyyy</div></div>

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

THIS IS A NEW APPLICATION BY UNDER NEW MANAGEMENT OF THE PREMISES. THIS STORE HAS BEEN ESTABLISHED FOR LONG TIME. THIS IS A REPUTABLE STORE AND OPERATING WITH LOCAL STAFF AND SUPPORTING THE LOCAL COMMUNITY WITH CHOICE OF PRODUCTS AND SERVICES. APPLICANT WILL TAKE CONTROL OF THE MANAGEMENT OF THE PREMISES.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

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PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

☐ Yes ☒ No

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PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Will you be providing films?

☐ Yes ☒ No

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PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

☐ Yes ☒ No

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

☐ Yes ☒ No

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PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

☐ Yes ☒ No

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PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing recorded music?

☐ Yes ☒ No

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PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

☐ Yes ☒ No

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PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

☐ Yes ☒ No

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LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☐ Yes ☒ No

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes ☐ No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

Continued from previous page...

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

☐ On the premises ☒ Off the premises ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Continued from previous page...

Enter the contact's address

Building number or name	<input type="text" value="18"/>
Street	<input type="text" value="ST PAULS ROAD"/>
District	<input type="text"/>
City or town	<input type="text" value="THORNABY"/>
County or administrative area	<input type="text" value="MIDDLESBROUGH"/>
Postcode	<input type="text" value="TS17 6LH"/>
Country	<input type="text" value="United Kingdom"/>
Personal Licence number (if known)	<input type="text" value="SBC11875"/>
Issuing licensing authority (if known)	<input type="text" value="STOCKTON-ON-TEES"/>

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☐ Electronically, by the proposed designated premises supervisor
- ☒ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

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ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NONE

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HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="06:00"/>	End	<input type="text" value="23:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

1. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and authorised Officers from Stock-Ob-Tees Council upon request.
2. CCTV camera shall be installed to cover all the entrances and exits of the premises.
3. A member of staff trained in the use of the CCTV system shall be available at the premise at all times that the premises are open for trading. This staff member shall be capable of making copies and downloading any footage immediately requested by the police or authorised Stock-Ob-Tees council officials.
4. The CCTV system shall display on any recordings the correct date and time of the recording.
5. The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulder image of every person entering or leaving the premises.
6. A 'Challenge 25' policy shall be adopted and adhered to at all times.
7. An incident log shall be kept at the premises and made available for inspection on request to an authorised officer of Stock-Ob-Tees Council or the police, which will record the following:
 - a) Any complaints received.
 - b) Any incidents of disorder.
 - c) Any faults in the CCTV system.
 - d) Any visit by a relevant authority or emergency service.

Any inputs recorded in this log shall be done within 24 hours of the incident
8. A refusal book detailing date and time of the refused sale (of alcohol), the name of the person refusing the sale and a description of the person attempting to purchase alcohol, shall be kept and maintained and made available for inspection by authorised officers from Stock-Ob-Tees Council or the police
Any inputs recorded in this log shall be done within 24 hours of the incident
- 9 Any staff directly involved in selling alcohol for retail to consumers and staff who provide training including managers shall undergo regular training of the Licensing Act 2003 legislation (at least every 12 months). The training shall be documented and signed off by the DPS and the member of staff receiving the training. This training log shall be kept and made available immediately for inspection by police and relevant authorities upon request.
10. Acceptable proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport. No ID – No delivery.
11. A sign stating "No proof of age – No sale" shall be displayed at the point of sale

b) The prevention of crime and disorder

as detailed above for all 4 licensing objectives together

c) Public safety

as detailed above for all 4 licensing objectives together

Continued from previous page...

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d) The prevention of public nuisance

as detailed above for all 4 licensing objectives together

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e) The protection of children from harm

as detailed above for all 4 licensing objectives together

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

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In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

190.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/stockton-on-tees/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="1673"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

REPRESENTATIONS ON A CURRENT APPLICATION FOR A GRANT/VARIATION OF A PREMISE LICENCE/CLUB PREMISES CERTIFICATE UNDER THE LICENSING ACT 2003

Section 1 – Licence Application Details

Applicant Name (If known)	Amy Louise Critchley
Premises Name and Address	Oxford Convenience Store 39 Oxford Road Stockton-on-Tees TS17 6LW

Section 2 - Responsible Authority - Please delete not applicable

Licensing Authority

Section 3 – Representation Grounds

The representation is relevant to one or more of the following licensing objectives: Please delete not applicable	<ol style="list-style-type: none"> 1. Prevention of Crime and Disorder 2. Prevention of Public Nuisance 3. Protection of Children from Harm 4. Public Safety
Please delete not applicable: <ol style="list-style-type: none"> 1. I object to the application being granted at all 2. I object to the application being granted in its current form and tell us what changes you would prefer to see 	

Please type the grounds of the representation in the box below:
<p>The Licensing Authority as a Responsible Authority object to the new grant premises licence application at the above address, on the grounds of the prevention of crime and disorder, protection of children from harm and promotion of public safety.</p> <p>The licensing authority suggests the applicant agrees to add the following condition to the licence:</p> <p><i>At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales.</i></p> <p><i>Also to amend the time of the supply of alcohol hours to start at 9:00am as per the current Licensing policy, as opposed to 6:00am.</i></p> <p>There have been previous issues at this premises including underage sales and breaches of licence conditions. Which led to the revocation of the premises licence in January 2025.</p> <p>Although this is a new application and needs to be determined on its own merits, AMY CRITCHLEY was involved with this chain of stores and already holds two premises licences at two similar stores , the licensing authority are concerned even with AMY CRITCHLEY best efforts she may be spread too thin for overall responsibility at all three premises, making robust licence conditions even more important.</p>

AMY CRITCHLEY is also the nominated designated premises supervisor again even with best efforts AMY CRITCHLEY could be spread too thin taking on the day to day running of multiple premises, making robust licence conditions even more important.

The licensing authority wants the applicant and nominated DPS to take the licensing objectives seriously and satisfy officers they intend to run these premises responsibly and are not simply names put forward by the previous premises licence holder.

Additional information will be provided to support this representation.

Signed: L Maloney-Kelly	Position: Licensing Team Leader	Dated:08/07/25
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When complete this form should be returned to the address above or emailed to licensing@stockton.gov.uk

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REPRESENTATIONS ON A CURRENT APPLICATION FOR A GRANT/VARIATION OF A PREMISE LICENCE/CLUB PREMISES CERTIFICATE UNDER THE LICENSING ACT 2003

Section 1 – Licence Application Details

Applicant Name (If known)	Amy Louise Critchley
Premises Name and Address	Oxford Convenience Store 39 Oxford Road Stockton-on-Tees TS17 6LW

Section 2 - Responsible Authority - Please delete not applicable

Licensing Authority

Section 3 – Representation Grounds

The representation is relevant to one or more of the following licensing objectives: Please delete not applicable	1. Prevention of Crime and Disorder 2. Prevention of Public Nuisance 3. Protection of Children from Harm 4. Public Safety
Please delete not applicable: 1. I object to the application being granted at all 2. I object to the application being granted in its current form and tell us what changes you would prefer to see	

Please type the grounds of the representation in the box below:

Additional Information

Background

This is a new grant application, following the revocation of the previous licence by the Licensing Sub Committee at a hearing on 8 January 2025. Full details can be found at Moderngov online at: [Agenda for Statutory Licensing Sub Committee on Wednesday 8th January 2025, 1.30 pm](#)

Mr Theivendram (previous PLH) has appealed the revocation of the premises licence to Teesside Magistrates' Court. The Council received a summons in respect of the appeal on 12th June 2025. The summons indicates that the appeal was received by the Court on 6th June 2025. Notice was received by the Council on the 23rd of May 2025, that an appeal would be lodged. The Council's legal team have made representations to the Court that the appeal is out of time, on the basis that an appeal must have been lodged by the 2nd of April 2025. We are awaiting confirmation of a date from the Court for this matter to be heard.

Policy Recommendation

Section 5 of the 2003 Act requires a licensing authority to prepare and publish a statement of its licensing policy at least every five years. Such a policy must be published before the authority carries out any function in respect of individual applications and notices made under the terms of the 2003 Act. Statements of policy should promote the four licensing objectives.

As this is a new grant application the licensing Authority have asked the application to amend the supply of alcohol hours to reflect the current SBC Statement of Licensing policy which states:

Licensing Hours

*Various factors will affect the appropriateness of the licensing hours. This will include, for example, premises located within predominately residential areas; premises located in an area in which concerns around the volumes of outlets have previously been raised; premises located in an area in which levels of **alcohol related harms have been previously highlighted as an issue**; and on-licence premises that are used by a significant number of young people and therefore increase exposure to the sale and consumption of alcohol, such as cinemas, soft play areas and school events.*

Shops, stores and supermarkets will in general be licensed to provide sales of alcohol for consumption off the premises at any time when the retail outlet is open for shopping but new or variation applications requesting that the sale of alcohol starts before 9.00am or finishes after 10.00pm in residential areas will generally be refused. In addition, new or variation applications for the supply of alcohol for consumption on the premises before 9.00am or after 11.30pm (12 midnight on a Friday and Saturday night) in residential areas will normally be refused.

In non-residential areas new or variation applications for licences to allow the sale of alcohol or the supply of late night refreshment beyond 3.00am will normally be refused, subject to relevant representations being received. Pg 22.

The purpose of limiting alcohol hours is to reduce the time and opportunity for people to purchase alcohol, potentially leading to lower overall consumption and related harms. Restricting hours can also shift consumption patterns and is used to address specific problems in certain areas. The Public Health representation and additional evidence provide further information on the area of deprivation and alcohol harms.

In a recent survey of SBC residents:

Current alcohol licensing activities were observed to facilitate excessive alcohol use due to alcoholic drinks being available to buy for extended periods of time during regular trading hours via in shop purchasing and food delivery apps. Excessive alcohol consumption was reported to be further facilitated by the availability of cheap alcoholic drinks both in shops and nighttime economy venues, often with soft drinks being more expensive and attractive offers and discounts on alcohol beverages. Participants felt that reducing excessive alcohol use could be facilitated by restricting early morning alcohol purchasing ability, reducing the volume of alcohol that can be purchased, and increasing the legal age for alcohol consumption.

Additional Condition Recommendation

Although this is a new application and needs to be determined on its own merits, AMY CRITCHLEY was involved with this chain of stores during the previous issues and already holds two premises licences at two similar stores. The licensing authority are concerned even with AMY CRITCHLEY best efforts she may be spread too thin for overall responsibility at all three premises, making robust licence conditions even more important.

AMY CRITCHLEY is also the nominated designated premises supervisor again even with best efforts AMY CRITCHLEY could be spread too thin taking on the day to day running of multiple premises, making robust licence conditions even more important.

The licensing authority wants the applicant and nominated DPS to take the licensing objectives seriously and satisfy officers they intend to run these premises responsibly and are not simply names put forward by the previous premises licence holder and also request an additional condition is added to the operating schedule to promote the licensing objectives:

At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales.

Signed: L Maloney-Kelly

Position: Licensing Team Leader

Dated: 28/07/25

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Representations On An Application By A Responsible Authority (Form LA10RA)

www.stockton.gov.uk

Trading Standards & Licensing, PO Box 232, 16 Church Road, Stockton on Tees TS18 1XD
Tel: (01642) 526558 • Fax: (01642) 526584

Representations On A Current Application For A Grant/Variation Of A Premises Licence Or Club Premises Certificate Under The Licensing Act 2003

Section 1 – Licence Application Details

Applicant Name (If Known)	Amy Louise CRITCHLEY
Premises Name and Address	Oxford Convenience Store 39 Oxford Road Thornaby Stockton-On-Tees TS17 6LW

Section 2 - Responsible Authority

- ☐ Trading Standards
- ☒ Cleveland Police
- ☐ Environmental Health
- ☐ Cleveland Fire Service
- ☐ Planning
- ☐ Protection of Children From Harm

Section 3 – Representation Grounds

<p>The representation is relevant to one or more of the following licensing objectives:</p> <p>Please tick relevant box(es)</p>	<p>X Prevention of Crime and Disorder</p> <p>X Prevention of Public Nuisance</p> <p>X Protection of Children from Harm</p> <p>Public Safety</p>
<p>Please Select:</p> <p style="margin-left: 40px;">x I object to the application being granted at all</p> <p style="margin-left: 40px;">I object to the application being granted in its current form*</p> <p>*If you choose this option remember to tell us what changes you would prefer to see.</p>	

The grounds of the representation is based on the following:
(Please continue on a separate sheet if necessary)

This is an objection to a new premise licence. The objection is to speak to the applicant about the licensable hours requested.

The premise is in a residential area with other retail premises. The area is always busy with traffic being a busy through road and there has been and continues to be Antisocial Behaviour and crime in the area. The premise also has a school situated not far from the shop in easy walking and a play park not far away. It is also close to a main bus route which also serves as a pick-up point for Secondary school children being taken to their respective schools.

I do not consider that any supply of alcohol would be appropriate prior to 9am or after 10pm taking in to consideration the above and also the Local Authorities Licensing Policy which clearly states;

“Shops, stores and supermarkets will in general be licensed to provide sales of alcohol for consumption off the premises at any time when the retail outlet is open for shopping but new or variation applications requesting that the sale of alcohol starts before 9.00am or finishes after 10.00pm in residential areas will generally be refused.”

As a close working partner of the Local Authority we would whole heartedly support this policy and believe that allowing alcohol sales prior to 9am would only have a negative impact on the area.

Further evidence will be provided if agreement cannot be reached.

Signed: Andrew Thorpe	Position: Licensing officer to the Chief Constable of Cleveland Police	Dated: 09/07/2025
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REPRESENTATIONS ON A CURRENT APPLICATION FOR A GRANT/VARIATION OF A PREMISE LICENCE/CLUB PREMISES CERTIFICATE UNDER THE LICENSING ACT 2003

Section 1 – Licence Application Details

Applicant Name (If known)	Amy Louise Critchley
Premises Name and Address	Oxford Convenience Store 39 Oxford Road Stockton-on-Tees TS17 6LW

Section 2 - Responsible Authority - Please delete not applicable

Public Health

Section 3 – Representation Grounds

The representation is relevant to one or more of the following licensing objectives: Please delete not applicable	1. Prevention of Crime and Disorder 2. Prevention of Public Nuisance 3. Protection of Children from Harm 4. Public Safety
Please delete not applicable: 1. I object to the application being granted at all 2. I object to the application being granted in its current form and tell us what changes you would prefer to see	

Please type the grounds of the representation in the box below:

Public Health as a Responsible Authority object to the new grant premises licence application at the above address in its current form, on the grounds of the prevention of crime and disorder, protection of children from harm and promotion of public safety.

The current proposed supply of alcohol start time is 6:00am which is against the Stockton-on-Tees Statement of Licensing Policy, which states that sales of alcohol before 9:00am will generally be refused in a residential area. It should be noted that the premises, as well as being in a residential area, is in the lowest deprivation decile and within walking distance of three primary schools. There have been previous issues at this premises including underage sales and breaches of licence conditions, which led to the revocation of the premises licence in January 2025.

Another concern is that the named premises licence holder already holds two other premises licences, as well as being the nominated designated premises supervisor. So, to ensure that the licence conditions are suitably robust, it would be beneficial to have a personal licence holder on the premises at all times.

Public Health supports the suggested amendments to the licence conditions as proposed by the licensing authority:

At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales.

Also to amend the time of the supply of alcohol hours to start at 9:00am as per the current Licensing policy, as opposed to 6:00am.

Signed: T Hyman	Position: Public Health Practitioner	Dated:21/07/25
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REPRESENTATIONS ON A CURRENT APPLICATION FOR A GRANT/VARIATION OF A PREMISE LICENCE/CLUB PREMISES CERTIFICATE UNDER THE LICENSING ACT 2003

Section 1 – Licence Application Details

Applicant Name (If known)	Amy Louise Critchley
Premises Name and Address	Oxford Convenience Store 39 Oxford Road Stockton-on-Tees TS17 6LW

Section 2 - Responsible Authority - Please delete not applicable

Public Health

Section 3 – Representation Grounds

The representation is relevant to one or more of the following licensing objectives: Please delete not applicable	1. Prevention of Crime and Disorder 2. Prevention of Public Nuisance 3. Protection of Children from Harm 4. Public Safety
Please delete not applicable: 1. I object to the application being granted at all 2. I object to the application being granted in its current form and tell us what changes you would prefer to see	

Please type the grounds of the representation in the box below:
<p>Additional information</p> <p>It is commonly accepted in evidence that if the opening hours of alcohol sales are extended, the availability and accessibility of alcohol increases, which results in increased harm (including health harms, increases anti-social behaviour and violent harm). This affects the wider community and goes against the Licensing Objectives mentioned above.</p> <p>Locally, the view of restricting hours available for alcohol sales is popular in Stockton-on-Tees. In 2017, 62% of respondents supported restricting alcohol sales in off licenses to between 10am and 10pm (Balance, 207). Similarly, 43% of respondents felt there are too many off-licences, supermarkets and shops that sell alcohol.</p> <p>In the 2025 Stockton-on-Tees Alcohol Harm Survey</p> <ul style="list-style-type: none"> 58.7% thought alcohol was a significant problem in the area they lived / worked / studied Participants suggested that limiting early morning sales, capping purchase volumes, and raising the legal drinking age could help reduce excessive alcohol use.

- 63.3% agreed that access to alcohol off-sales (buying from shops and corner shops should be restricted until after 9am at the earliest)
- 40.5% thought that there should be stricter regulations on pricing / offers
- 35.4% thought that there should be stricter regulation around opening times

Oxford Road Convenience Store is situated in the Mandale and Victoria ward, and as already acknowledged, is in a residential area in a row of shops, within walking distance of three primary schools. As well as being in the lowest deprivation decile, with an IMD1, the surrounding wards are also in low IMD categories (Village – IMD 3, Stainsby Hill – IMD 1, Stockton Town Centre – IMD 1).

Mandale and Victoria has:

- 6.94% of pupils that are persistently absent** from school (3rd highest in the Borough)
- 357.88 crimes per 1,000 population in the year June 2023 to May 2024, compared to an average of 176.80 per 1,000 population across the Borough and 118.10 per 1,000 population across England. This is the highest in the Borough.
- 30% of crimes are violent crimes
- 148 instances of ASB community safety incidents recorded between 1st April 2024 and 31st March 2025
- 3rd highest prevalence of domestic abuse victims/survivors in the Borough
- The fourth highest density of off-sale premises (crude value) in the Borough, with 1.39 off-sale premises per 1,000 population compared to an average of 0.85 per 1,000 population across the Borough
- A significantly higher than national average ratio for hospital stay where the primary diagnosis or any of the secondary diagnoses contain an alcohol-attributable condition, and the 8th highest in the Borough, looking at 2016/17 to 2020/21 data

It is also worth noting the rate of hospital admission episodes for alcohol-specific conditions for under 18s in Stockton, which between 2021/22 – 2023/24 was 29.8 per 100,000 population compared to 22.6 for England.

Public Health supports the suggested amendments to the licence conditions as proposed by the licensing authority:

- **At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales.**
- **Also to amend the time of the supply of alcohol hours to start at 9:00am as per the current Licensing policy, as opposed to 6:00am.**

***IMD refers to the Index of Multiple Deprivation, with deprivation referring to the seven domains of income, employment, education, health, crime, barriers to housing and services, living environment**

**** Persistently Absent – the proportion of pupils (Primary and Secondary) who have been absent for 56 or more sessions during the year (around 15 per cent of overall absence) based on location of pupil residence.**

Signed: T Hyman

Position: Public Health Practitioner

Dated:24/07/25

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Outlook

Re: Oxford Convenience Store

From Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>

Date Wed 2025-07-23 15:24

To ARKA LICENSING <contact@arkalicensing.co.uk>

Cc Kirsty Wannop <Kirsty.Wannop@stockton.gov.uk>

Hello

We are not going to reach an agreement on this request, Democratic Services have started to arrange the Sub Committee hearing this will be held on the afternoon 12 August 2025.

All three RAs have concerns regarding alcohol accessibility in one of our most deprived wards, and see no exceptional circumstances why the current Statement of Licensing policy recommendations are not followed:

Shops, stores and supermarkets will in general be licensed to provide sales of alcohol for consumption off the premises at any time when the retail outlet is open for shopping but new or variation applications requesting that the sale of alcohol starts before 9.00am or finishes after 10.00pm in residential areas will generally be refused. In addition, new or variation applications for the supply of alcohol for consumption on the premises before 9.00am or after 11.30pm (12 midnight on a Friday and Saturday night) in residential areas will normally be refused.

<https://www.stockton.gov.uk/article/1683/Licensing-Hours>

Regards

Leanne Maloney-Kelly

Team Leader - Licensing

Stockton-on-Tees Borough Council

Telephone: 01642 526566 | Mobile: 07384797728 | Email: leanne.maloney-kelly@stockton.gov.uk | Web: www.stockton.gov.uk

From: ARKA LICENSING <contact@arkalicensing.co.uk>

Sent: Wednesday, July 23, 2025 15:06

To: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>

Cc: Kirsty Wannop <Kirsty.Wannop@stockton.gov.uk>

Subject: Re: Oxford Convenience Store

Hello Leanne,

Thank you, whether this application be considered as new or not, subject to an argument.

We invite you to consider 8am as per the existing licensing hours.

We are also not in agreement with the condition.

Regards

Suresh

Consultant

Arka Licensing

Tel: (0203) 405 1886

Mob: 07803 903 897

E-mail: contact@arkalicensing.co.uk

This email is sent for and on behalf of Arka Licensing Consultants, which is a company registered in England, registered number 09036487, registered office Trident Business Centre, 89 Bickersteth Road, London SW17 9SH.

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From: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>

Sent: 23 July 2025 14:38

To: ARKA LICENSING <contact@arkalicensing.co.uk>

Cc: Kirsty Wannop <Kirsty.Wannop@stockton.gov.uk>

Subject: Re: Oxford Convenience Store

This document was classified as: OFFICIAL

Hello Suresh,

All three RAs would like the hours of supply of alcohol time amended to 9am, this is in line with our current licensing policy as this is a new grant application.

If the applicant agrees to this I will withdraw my request for:

At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales,.

On the basis the premises will be subject to further test purchasing as part of our proactive programme of work.

Regards

Leanne Maloney-Kelly

Team Leader - Licensing

Stockton-on-Tees Borough Council

Telephone: 01642 526566 | Mobile: 07384797728 | Email: leanne.maloney-kelly@stockton.gov.uk | Web: www.stockton.gov.uk

From: ARKA LICENSING <contact@arkalicensing.co.uk>

Sent: Wednesday, July 23, 2025 14:31

To: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>

Cc: Kirsty Wannop <Kirsty.Wannop@stockton.gov.uk>

Subject: Re: Oxford Convenience Store

Good afternoon Leanne,

We thank you for the representation and call.

We will need to mediate on your request please.

We have called on your mobile today:

Amy Critchley only a DPS for Premier Store which will changed now. She is capable of managing Oxford St store, as the 2nd store. Licence holder is not responsible for day to operations.

We are not agreement to have condition:

At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales.

And we are to the existing time of alcohol starting time 08.00, instead of 06.00 hours.

We also think your comment on applicant is not acceptable.

We hope we could come to an agreement, as above. Please also call me so that we can discuss this matter.

Regards

Suresh
07803 90 3897

Consultant
Arka Licensing

Tel: (0203) 405 1886
Mob: 07803 903 897
E-mail: contact@arkalicensing.co.uk

This email is sent for and on behalf of Arka Licensing Consultants, which is a company registered in England, registered number 09036487, registered office Trident Business Centre, 89 Bickersteth Road, London SW17 9SH.

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From: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>
Sent: 22 July 2025 09:06
To: ARKA LICENSING <contact@arkalicensing.co.uk>; ARKA LICENSING <contact@arkalicensing.co.uk>
Cc: Kirsty Wannop <Kirsty.Wannop@stockton.gov.uk>
Subject: Fw: Oxford Convenience Store

This document was classified as: OFFICIAL

Good Morning,

Please also now find attached a representation from public health, requesting an amend to the proposed hours and additional conditions.

Can you please let me know asap if you intend to make any amends to the application, we are approaching consultation closure date and you have not responded to my past two emails on this matter, a sub committee hearing date has been preliminary set for the afternoon of 12th August 2025.

Regards

Leanne Maloney-Kelly
Team Leader - Licensing
Stockton-on-Tees Borough Council
Telephone: 01642 526566
Mobile: 07384797728
Email: leanne.maloney-kelly@stockton.gov.uk
Web: www.stockton.gov.uk

Leanne Maloney-Kelly

Team Leader - Licensing
Stockton-on-Tees Borough Council

Telephone: 01642 526566 | Mobile: 07384797728 | Email: leanne.maloney-kelly@stockton.gov.uk | Web: www.stockton.gov.uk



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From: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>
Sent: Friday, July 18, 2025 15:21
To: CONTACT@ARKALICENSING.CO.UK <CONTACT@ARKALICENSING.CO.UK>
Cc: Licensing Admin (ES) <Licensing@stockton.gov.uk>
Subject: Re: Oxford Convenience Store

Hello,
Please can you respond to my request for the changes to the licence application.

I have again attached copies of objections, if agreement isn't reached, I will need to ask Democratic Services to start arranging a subcommittee hearing.

Please let me know what is happening as the closure date for the application is next week

Regards

Leanne Maloney-Kelly

Team Leader - Licensing

Stockton-on-Tees Borough Council

Telephone: 01642 526566 | Mobile: 07384797728 | Email: leanne.maloney-kelly@stockton.gov.uk | Web: www.stockton.gov.uk

From: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>
Sent: Tuesday, July 08, 2025 11:14
To: CONTACT@ARKALICENSING.CO.UK <CONTACT@ARKALICENSING.CO.UK>
Cc: Licensing Admin (ES) <Licensing@stockton.gov.uk>
Subject: Fw: Oxford Convenience Store

Hello,
Can you please provide a copy of the newspaper advert for this application.

Additionally the licensing authority would like the applicant to consider adding the following condition:

At all times when alcohol is offered for sale on the premise a personal licence holder must be on the premises and available to supervise sales.

Also to amend the time of the supply of alcohol hours to start at 9:00am as per the current local Licensing policy, as opposed to 6:00am.

A formal representation will be made to this effect.

Regards

Leanne Maloney-Kelly

Team Leader - Licensing

Stockton-on-Tees Borough Council

Telephone: 01642 526566 | Mobile: 07384797728 | Email: leanne.maloney-kelly@stockton.gov.uk | Web: www.stockton.gov.uk

From: Licensing Admin (ES) <Licensing@stockton.gov.uk>
Sent: Tuesday, July 08, 2025 10:54
To: Leanne Maloney-Kelly <Leanne.Maloney-Kelly@stockton.gov.uk>
Subject: FW: Oxford Convenience Store

Hi
I cant find their reply, will keep searching
Thanks
Dawn

From: Licensing Admin (ES)
Sent: 25 June 2025 15:49
To: CONTACT@ARKALICENSING.CO.UK
Subject: RE: Oxford Convenience Store

Also while I was checking your application you are asking for 6am to start alcohol.

As per our policy it is worth noting:

Shops, stores and supermarkets will in general be licensed to provide sales of alcohol for consumption off the premises at any time when the retail outlet is open for shopping but new or variation applications requesting that the sale of alcohol starts before 9.00am or finishes after 10.00pm in residential areas will generally be refused. In addition, new or variation applications for the supply of alcohol for consumption on the premises before 9.00am or after 11.30pm (12 midnight on a Friday and Saturday night) in residential areas will normally be refused.

<https://www.stockton.gov.uk/article/1683/Licensing-Hours>

Kind Regards
Dawn

From: Licensing Admin (ES)
Sent: 25 June 2025 15:44
To: CONTACT@ARKALICENSING.CO.UK
Subject: Oxford Convenience Store

Good Afternoon

I have received a new application for a premises licence under the Licensing Act 2003 however I am currently unable to start the process and consultation as there was no premise plan added to the GOV site.
Please can you email me a copy of the plan.

Kind Regards
Dawn

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